



- Domestic Violence and Sexual Assault Services
- Strategies to End Gender-Based Violence
- Crime Victims Services

Job Title	Driver
Job Type	Volunteer/unpaid
Purpose	To provide client transportation to various appointments (court visits, support group meetings, doctor's office, apartment/house hunting, etc.)
Responsibilities	<ul style="list-style-type: none">• Drive clients to scheduled appointments• Arrive in a timely manner• Treat clients with respect and maintain their confidentiality
Qualifications	<ul style="list-style-type: none">• Strong interpersonal skills, particularly the ability to establish a stress-free environment while transporting clients• Valid driver's license required• Background check required• Required to sign confidentiality agreement
Location	From Emergency Shelter or office to various locations
Reports to	Director of Residential Services
Hours	Daytime and evenings; weekdays, weekends and holidays
Duration of Assignment	Ongoing and year-round
Training Provided	General orientation by the Coordinator of Volunteer Services On-site training/direction by Emergency Shelter staff
Other	Automobile will, generally, be provided by the agency; however, if the automobile is unavailable, the driver will be reimbursed for mileage at the agency- specified rate